



Detroit at Work Career Guide

INVESTING IN YOU



**SCAN
TO GET
STARTED**



Welcome to the

Detroit at Work Career Guide.

This guide will help you explore jobs and the training and education opportunities we offer to help you build a career.



What's inside

Detroit at Work Scholarships.....	3	Working with a small business	20
Not sure what you want to do?	4	Starting and growing your own business.....	21
High-growth careers.....	6	Programs.....	22
Construction & Infrastructure	8	Skills for Life.....	22
Carpenter	8	Learn to Earn	23
Construction Craft Laborer	9	Opportunities for Detroit Youth	24
Brick Mason and Block Mason	9	GDYT	24
Heavy Equipment Operator	10	YouthBuild.....	25
Woodsman Driver.....	10	We're here for you	26
Welders.....	11	No matter the need, we're ready.....	27
Plumber, Pipefitter, and Steamfitter	11	Where to find Detroit at Work.....	28
Manufacturing & Mobility	12	Our partners across the city	30
Electronic Technician	12	Leadership.....	31
Maintenance and Repair Worker.....	13		
Heavy and Tractor-Trailer Truck Driver	13		
Healthcare	14		
Dental Assistant	14		
Dialysis Technician	15		
Certified Nursing Assistant	15		
IT & Professional Services	16		
Computer Network Support Specialist.....	16		
Information Security Analyst	17		
Project Management Specialist	17		
Computer System Analyst.....	18		
Customer Service Representative.....	18		
Web Developer	19		



\$100 million in Detroit at Work Scholarships to help Detroiters

Detroit at Work has job, training and education programs to help you build a future and earn more money.

Who can participate?

Any Detroiter at least 18 years old.



We have programs to help you.

No high school diploma?

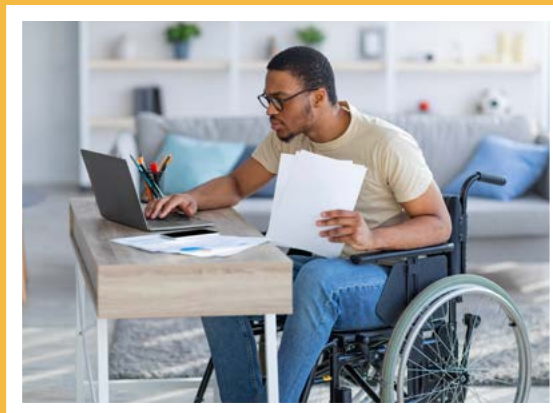
Get paid to finish it or earn your GED.

Need new or special skills to move into or up in your career?

Get paid while you learn them.

Want to start your own business?

Get the basics so you can begin or expand.



We're available Monday through Friday from 9 a.m. to 5 p.m.



Not sure what you want to do?

There are four questions you should ask yourself when thinking about what career path you're interested in:

What do I love?

What are my strengths?

What can I get paid for?

What does my community (Detroit) need?





What can I get paid for?

- Detroit at Work can provide information on what employers are hiring for and how much they will pay, or help you plan for how to build your own successful business.

What does my community need?

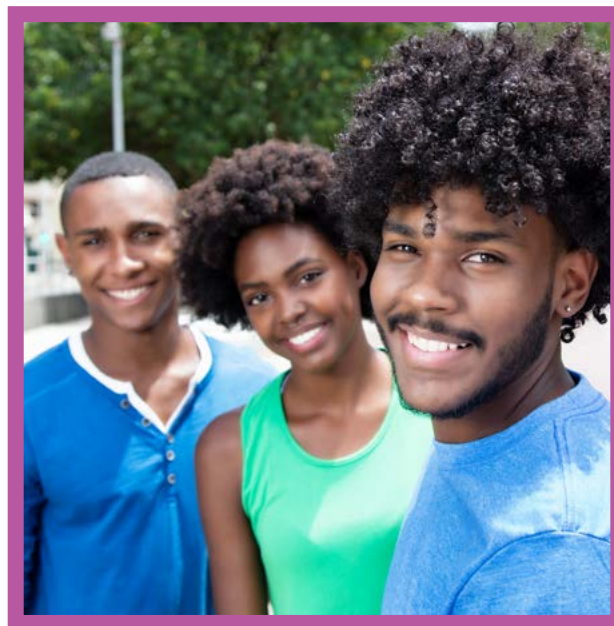
- There are many ways that you can serve your community, from producing and selling products that people want to buy, to building roads and factories, to providing healthcare or childcare.

What do I love?

- What do you really enjoy? Think about your hobbies and what you like to do with your free time. Were there classes you really enjoyed in school, or work you've done that has been especially fulfilling?

What are my strengths?

- Where have you been successful in the past? Think about work, school, and even ways that you're able to help friends and family.



Your dream career is at the intersection of these four questions. Detroit at Work is here to help you find a job that you love, that you're good at, where you can earn a living wage, and that meets a need in your community.



High-growth careers

Construction & Infrastructure



Carpenter
Page 8

Construction & Infrastructure



Construction Craft Laborer
Page 9

Construction & Infrastructure



Brick Mason and Block Mason
Page 9

Construction & Infrastructure



Heavy Equipment Operator
Page 10

Construction & Infrastructure



Woodsman Driver
Page 10

Construction & Infrastructure



Welder
Page 11

Construction & Infrastructure



Plumber, Pipefitter, and Steamfitter
Page 11

Manufacturing & Mobility



Electronic Technician
Page 12

Manufacturing & Mobility



Maintenance and Repair Worker
Page 13

Manufacturing & Mobility



Heavy and Tractor-Trailer Truck Driver
Page 13

Healthcare



Dental Assistant
Page 14

Healthcare



Dialysis Technician
Page 15

Healthcare



Certified Nursing Assistant

Page 15

IT & Professional Services



Information Security Analyst

Page 17

IT & Professional Services



Computer System Analyst

Page 18

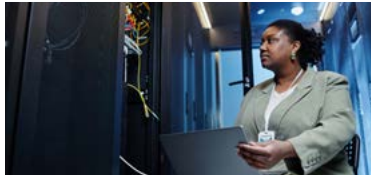
IT & Professional Services



Web Developer

Page 19

IT & Professional Services



Computer Network Support Specialist

Page 16

IT & Professional Services



Project Management Specialist

Page 17

IT & Professional Services



Customer Service Representative

Page 18

It's easy to get started

1

Call us at **313-962-WORK (9675)**

Our Career Center team will answer your questions and help get you started.

2

Visit us in person

We have nine centers in the city of Detroit. Call us to schedule an appointment, Monday-Friday, 8 a.m.-5 p.m., at your nearest Career Center 313-962-WORK (9675).

3

Go online to **detroitatwork.com**

You can set up a jobseeker profile online to learn more about jobs and programs.



Construction & Infrastructure

Industry Overview

- Working in construction means you're involved in the building or engineering of projects like offices, stores, homes, or highways.
- You can work for a small company run by a single person with 1 or 2 local projects at a time, or a large company that has construction sites all over the country.
- In Detroit, you could work on things like new home building and renovation, industrial and commercial construction, and construction management and engineering.

Other related occupations

- Electricians
- Electrical Power Line Installers and Repairers
- Telecommunications Line Installers and Repairers

Contact Detroit at Work to learn about additional opportunities.



Carpenter

What do I do?

Build, install, or repair structures made of wood and other materials.

How much can I make?

\$15-\$21 per hour

\$2,600-\$3,600 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *Carpentry Pre-Apprenticeship*
Unpaid, 16 weeks
- *Residential Carpentry Apprentice*
Paid, 4 years
- *Carpentry Laborer*
Paid, 4 years



Construction Craft Laborer

What do I do?

Perform physical tasks at construction sites, including using hand and power tools.

How much can I make?

\$15-\$21 per hour

\$2,600-\$3,600 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *Drywall Finishing*
Unpaid, 12 weeks
- *Construction Craft Laborer Apprenticeship*
Paid, 4 years



Brick Mason and Block Mason

What do I do?

Lay and bind building materials such as brick or concrete.

How much can I make?

\$18-\$28 per hour

\$3,100-\$4,800 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *Masonry Restoration with Asbestos Abatement*
Unpaid, 6-12 weeks
- *Residential and Commercial Masonry*
Unpaid, 8 weeks





Heavy Equipment Operator

What do I do?

Operate several types of power construction equipment such as bulldozers and tractors.

How much can I make?

\$20-\$29 per hour

\$3,400-5,000 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training program

- *Heavy Equipment Operator*
Unpaid, 6 weeks



Woodsman Driver

What do I do?

Climb and trim trees using power tools.

How much can I make?

\$15-\$20 per hour

\$2,600-\$3,400 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather, and be comfortable working at high heights.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

High school diploma/GED

Training program

- *Tree Trim Academy*
Paid, 7 weeks



Welder

What do I do?

Use hand tools to weld or join pieces of metal.

How much can I make?

\$17-\$20 per hour

\$2,900-\$3,400 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *Welding Production Worker*
Unpaid, 4-8 weeks
- *Entry Level Welding*
Unpaid, 15 weeks
- *Welding*
Paid, 15 weeks



Plumber, Pipefitter, and Steamfitter

What do I do?

Assemble, install, or repair pipe systems carrying liquids or gasses.

How much can I make?

\$20-\$34 per hour

\$3,400-\$5,800 per month

You may make higher wages working overtime.

Where do I work?

At a residential or commercial construction site, which can be indoors or outdoors.

Working conditions

Must be able to perform physical work in all types of weather.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training program

- *Water Technician Apprenticeship*
Paid, 4 years



Manufacturing & Mobility

Industry Overview

- Working in Manufacturing means building and producing products, either by hand or using machines, that will be sold to customers.
- You can work for a small business producing furniture, clothes, or food, or work for a large manufacturer producing cars, auto parts, and other machines.
- Manufacturers also need to transport supplies and the goods they produce, so you could work as a driver or in a warehouse.

Other related occupations

- Industrial Machinery Mechanics
- Supervisors of Production and Operating Workers
- Bus and Truck Mechanics and Diesel Engine Specialists

Contact Detroit at Work to learn about additional opportunities.



Electronic Technician

What do I do?

Build, install, test, or maintain robotic equipment.

How much can I make?

\$23-\$30 per hour

\$3,900-\$5,200 per month

You may make higher wages with shift premiums and working overtime.

Where do I work?

In a factory or other manufacturing facility

Working conditions

Must be able to perform physical work with machines, typically in an indoor setting.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training program

- *Robot Technician*
Unpaid, 12 weeks



Maintenance and Repair Worker

What do I do?

Work to keep machines, equipment, or building structures in repair.

How much can I make?

\$15-\$19 per hour

\$2,600-\$3,300 per month

You may make higher wages with shift premiums and working overtime.

Where do I work?

In a factory or other manufacturing facility

Working conditions

Must be able to perform physical work with machines, typically in an indoor setting.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *Industrial Maintenance Technician*
Unpaid, 15 weeks
- *Industrial Manufacturing Training Pathways*
Paid, 15 weeks



Heavy and Tractor-Trailer Truck Driver

What do I do?

Drive a tractor-trailer or heavy truck.

How much can I make?

\$18-\$24 per hour

\$3,100-\$4,100 per month

Where do I work?

Driving a truck or other heavy vehicles

Working conditions

Must be comfortable working on your own, sometimes traveling long distances.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *CDL-A*
Unpaid, 4 weeks
- *CDL-B*
Unpaid, 2 weeks
- *CDL-B*
Paid, 6 weeks



Healthcare

Industry Overview

- The healthcare industry involves caring for people, sometimes through specialized services and sometimes through general care for the whole person.
- Whether you are interested in assisting medical doctors, responding to emergencies, or supervising teams of experts, there are a variety of professions within this industry.
- You can work in a lab, dental office, nursing home, hospital, or a small clinic.

Other related occupations

- Clinical Laboratory Technologists and Technicians
- Pharmacy Technicians
- Respiratory Therapists

Contact Detroit at Work to learn about additional opportunities.



Dental Assistant

What do I do?

Assist dentist with preparing equipment and patients for treatment.

How much can I make?

\$15-\$19 per hour

\$2,600-\$3,300 per month

\$31,000-\$39,000 per year

Where do I work?

In a dentist's office

Working conditions

Must be comfortable in a healthcare setting, which can involve contact with bodily fluids.

Other requirements

Drug screen and COVID-19 vaccination are often required

Public Facing

Yes

Education needed

High school diploma/GED

Training program

- *Dental Assistant*
Unpaid, 10 weeks



Dialysis Technician

What do I do?

Operate, monitor, and disinfect dialysis equipment and machines.

How much can I make?

\$18-\$23 per hour

\$3,100-\$4,000 per month

\$37,000-\$48,000 per year

Where do I work?

In a hospital or clinic

Working conditions

Must be comfortable in a healthcare setting, which can involve contact with bodily fluids.

Other requirements

Drug screen and COVID-19 vaccination are often required

Public Facing

Yes

Education needed

High school diploma/GED

Training program

- *Hemodialysis Technician*
Unpaid, 10 weeks



Certified Nursing Assistant

What do I do?

Provide basic care or support under the direction of a nurse and other hospital staff, including monitoring, feeding, and bathing patients.

How much can I make?

\$15-\$18 per hour

\$2,600-\$3,100 per month

\$31,000-\$37,000 per year

Where do I work?

In a hospital or clinic

Working conditions

Must be comfortable in a healthcare setting, which can involve contact with bodily fluids.

Other requirements

Drug screen and COVID-19 vaccination are often required

Public Facing

Yes

Education needed

Less than high school diploma/GED

Training programs

- *Nurse Aide Training Program*
Unpaid, 2 weeks
- *Contextualized Certified Nursing Assistant*
Unpaid, 16 weeks



IT & Professional Services

Industry Overview

- The IT industry includes firms that specialize in performing a variety of information technology services for businesses, as well as IT positions within non-IT companies.
- As technology grows, so do job specializations and opportunities within the IT industry. Whether you are interested in website design, software development, or network security, you can choose from a variety of interesting and challenging careers to explore.
- Professional services roles involve providing specialized, knowledge-based services to clients and customers. Jobs in this industry range from customer service representatives, to sales professionals, to managers of projects and people.

Other related occupations

- Computer Programmers
- Sales Representatives
- Customer Service Representatives

Contact Detroit at Work to learn about additional opportunities.



Computer Network Support Specialist

What do I do?

Analyze, test, and evaluate computer network systems, and provide network maintenance.

How much can I make?

\$22-\$29 per hour
\$3,800-\$5,000 per month
\$45,000-\$60,000 per year

Where do I work?

In an office environment or remote

Working conditions

Must be comfortable working with computers and other technology.
No physical labor.

Other requirements

None

Public Facing

Yes

Education needed

Less than high school diploma/GED

Training programs

- *Desktop Support Network Administrator*
Unpaid, 14 weeks
- *IT Support Google Certification*
Unpaid, 24 weeks



Information Security Analyst

What do I do?

Plan, implement, and upgrade security measures to protect computer networks and information.

How much can I make?

\$23-\$30 per hour

\$4,000-\$5,200 per month

\$47,000-\$62,000 per year

Where do I work?

In an office environment or remote

Working conditions

Must be comfortable working with computers and other technology.

No physical labor.

Other requirements

None

Public Facing

No

Education needed

Less than high school diploma/GED

Training program

- *Cybersecurity Support Specialist*
Unpaid, 14 weeks



Project Management Specialist

What do I do?

Analyze and coordinate the schedule, timeline, staffing, and budget of a project or service.

How much can I make?

\$25-\$35 per hour

\$4,300-\$6,000 per month

\$52,000-\$73,000

Where do I work?

In an office environment or remote

Working conditions

Must be comfortable working with teams to accomplish goals.

Other requirements

Must have 10th-11th grade reading and math levels.

Public Facing

No

Education needed

Less than high school diploma/GED

Training programs

- *Project Management Professional (PMP)*
Unpaid, 10 weeks
- *Project Management Google Certification*
Unpaid, 24 weeks





Computer System Analyst

What do I do?

Manage and improve computer systems, integrate functions, and review system capabilities and limitations.

How much can I make?

\$30-\$38 per hour
\$5,200-\$6,600 per month
\$62,000-\$79,000 per year

Where do I work?

In an office environment or remote

Working conditions

Must be comfortable working with computers and other technology.
No physical labor.

Other requirements

None

Public Facing

No

Education needed

Less than high school diploma/GED

Training program

- *Desktop Support Operating System*
Unpaid, 14 weeks



Customer Service Representative

What do I do?

Interact with customers to respond to questions about products and services or resolve complaints.

How much can I make?

\$15-\$20 per hour
\$2,600-\$3,500 per month
\$31,000-\$42,000 per year

Where do I work?

In a store, office, call center, or remote

Working conditions

Must be comfortable interacting with strangers and be able to resolve conflict.

Other requirements

None

Public Facing

Yes

Education needed

High school diploma/GED

Training program

- *Customer Service Certification*
Paid, 15 weeks



Web Developer

What do I do?

Develop, monitor, and improve websites and applications.

How much can I make?

\$16-\$32 per hour

\$2,700-\$5,500 per month

\$33,000-\$67,000 per year

Where do I work?

In an office or remote

Working conditions

Must be comfortable working with computers and other technology.
No physical labor.

Other requirements

Drug screen is often required.

Public Facing

No

Education needed

High school diploma/GED

Training program

- *Web Professional*
Unpaid, 16 weeks



Working with a small business

Small businesses are the core of any community, and that's especially true in Detroit.

YOU CAN EITHER:

- **Work in a small business, OR**
- **Start a business of your own.**



Do you want to work with a small business?

- Do you like working with a team to accomplish goals?
- Are you comfortable taking on a wide range of tasks and responsibilities?
- Do you want to learn and gain experience so that you can eventually start your own business?

What types of small businesses can I work with?

Detroit at Work can help you find a job with a variety of small businesses including restaurants, salons and barber shops, and childcare centers.

Small businesses also often need technological support from web developers and graphic designers.

Starting and growing your own business

Do you want to be an entrepreneur and start your own business?

- Do you want to be your own boss?
- Do you have strong organization, planning, and time-management skills?
- Do you have a unique idea for a business that doesn't currently exist in Detroit?



How can Detroit at Work help me start and grow my business?

If you're thinking about starting your own business, the Detroit Entrepreneurship Training Academy (ETA) is the place to start! Join a small group of other aspiring entrepreneurs and learn the basics of business planning, how to navigate registering your business, how to manage your finances, and get connected to mentors in Detroit's small business community.

If you already own a small business and want to grow, Detroit at Work can connect you with a community of local organizations who provide funding, networking, guidance, and other resources to entrepreneurs.



Programs

SkillsforLife

Skills for Life* has two ways to help your career path. You will have the option to attend GED prep or skills refresh two days a week to complete your education or certification.

Then you will get training the other half of the week. These positions start at \$17/hr and after graduation, you'll be able to earn up to \$20-25/hr. You will earn valuable skills, work experience, and build relationships across City of Detroit departments.



“

I came to US in 1998. I am from Senegal. I heard about the Skills for Life program and decided to apply. The instructors were great. It is a perfect program to learn and earn some money.

Mamadou D.



“

I like the job... I've received training on the skid steer, painting, and safety training. Good job, people and classes.

Muhammed A.

* Not eligible for JumpStart program.

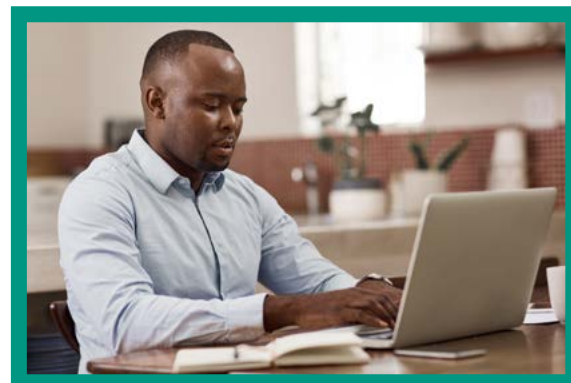
For further information please call Detroit at Work at 313-962-WORK (9675).

Learn to Earn

Detroit at Work will pay you while you earn your High School Diploma or GED

Detroiters can earn their Diploma or GED while receiving a stipend and explore their options for training or new job opportunities immediately after graduating.

- **With 20 hours per week you can earn a GED/diploma in as little as 4-6 months.**
- **Build skills that help you get a new or better job after you earn your GED/diploma. A career coach will help you explore training and career options.**
- **The program includes a weekly stipend for up to 6 months.**
- **Plus other support including a laptop, internet access and help with transportation, and referrals to childcare.**



Programs

Opportunities for

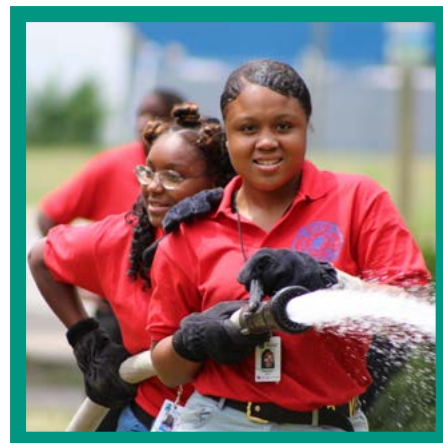
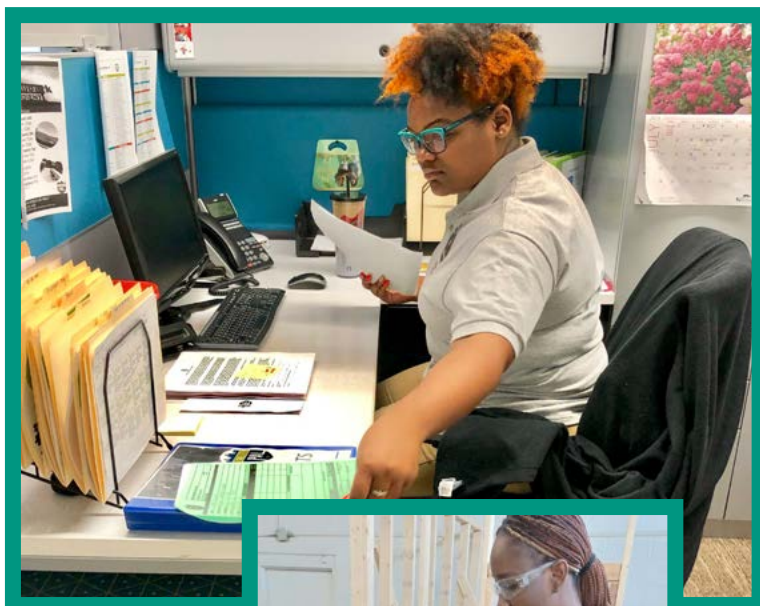


**Grow Detroit's
Young Talent**

If you are a Detroit youth aged 14-24, you can apply for a paid summer GDYT internship program*. This program will help you gain an understanding of different careers and industries, and looks great on a resume.

You will work 20 hours a week for 6 weeks during the summer months.

Applications open in the spring and more information is available at GDYT.org



** Not eligible for JumpStart program.
For further information please call
Detroit at Work at 313-962-WORK (9675).*

Detroit Youth



This program is a year-round opportunity for Detroit Youth aged 16-24. If you have previously dropped out of high school and you want to gain skills to build your future, YouthBuild can help.

YouthBuild is a pre-apprenticeship program that provides job training and educational opportunities. For more information call Detroit at Work or visit DetroitatWork.com/Youth.



We're here for you

No matter if you are beginning to look for a job, or in a job where you want to make more money, or you need help getting started, we have a team ready to help.



Not sure what career will work for you?

We have coaches that will help you find and prepare for the right one.



Want to join free training programs in high-growth industries?

If you want a job in healthcare, transportation, IT, construction, manufacturing, customer service, and many more, we have free training programs.



Do you need extra help to get ready for a job?

We help with everything from a photo ID, to clothing, to first-day transportation and much more. Ask us how we can help.



Want help with online job applications, interviewing and resume writing?

We have free workshops that can help you at all 9 of our Detroit at Work Career Centers.



Do you need your GED or help improving other class skills?

We will help get you ready to finish your high school degree, and we have other education programs to help with your reading and math skills.



Need a computer and WiFi?

Our Career Centers can connect you with both for you to use – just call us at 313 962-9675 and make an appointment. And some of our programs offer a laptop and WiFi with enrollment.

No matter the need, we're ready

If you need a little more support we can help there too, connecting you with our various partner providers that also serve our customers.



Food



Legal Aid



Childcare



Transportation



Utility Assistance



**Criminal Record
Expungement**



**Housing and Emergency
Shelter Support**



**Applying for State Benefits
through MiBridges**

No matter the need, we're ready

We're available Monday through Friday from 9 a.m. to 5 p.m.



Where to find Detroit at Work

Online

Visit us online at our website or on any of our social media channels! Don't forget to like, subscribe, comment and share. Our call center is available and open during the week, **Monday through Friday from 9 a.m. to 5 p.m.**



detroitatwork.com



www.facebook.com/DetroitAtWork/



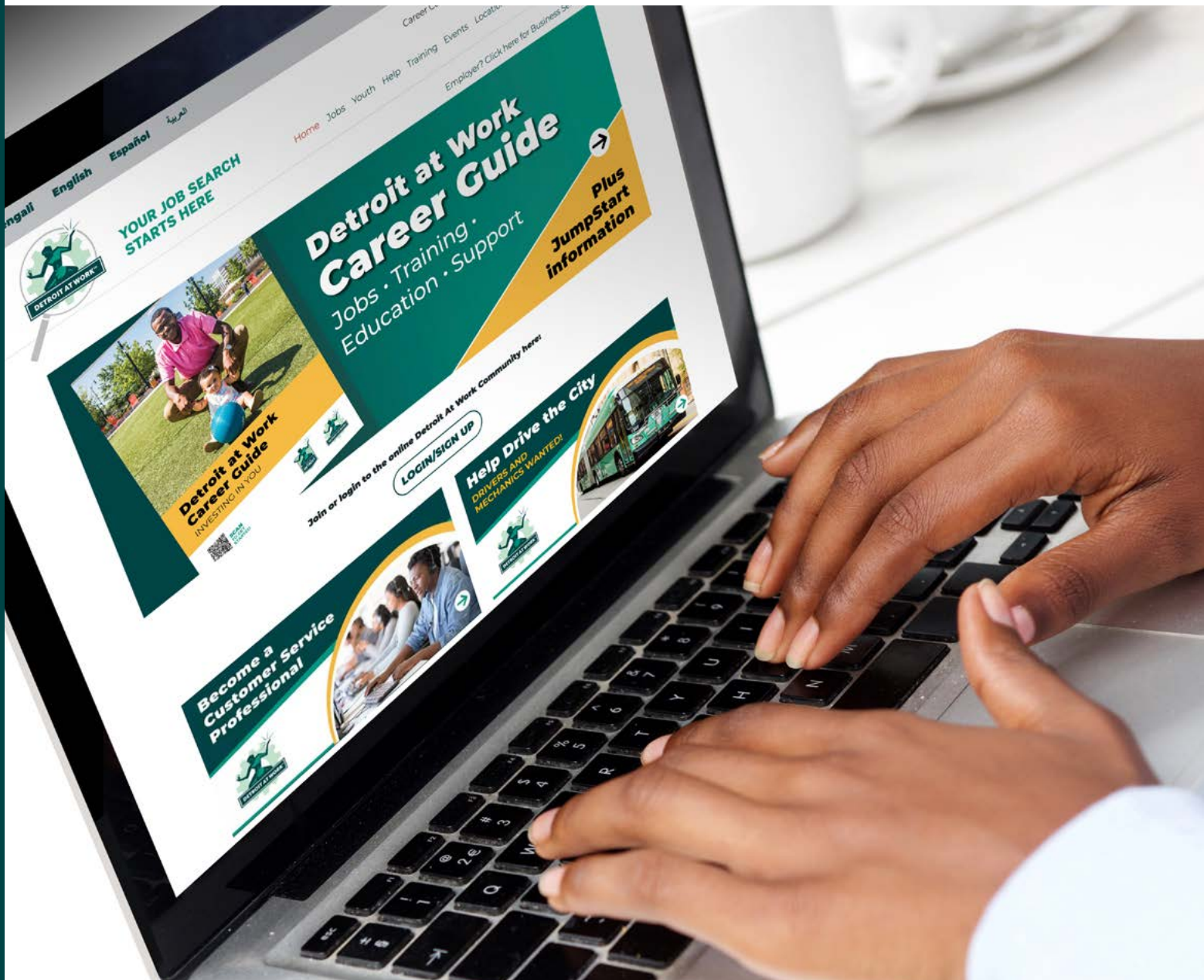
[@DetroitatWork](https://twitter.com/DetroitatWork)



www.youtube.com/c/DetroitatWork



[@DetroitatWork](https://www.instagram.com/DetroitatWork)





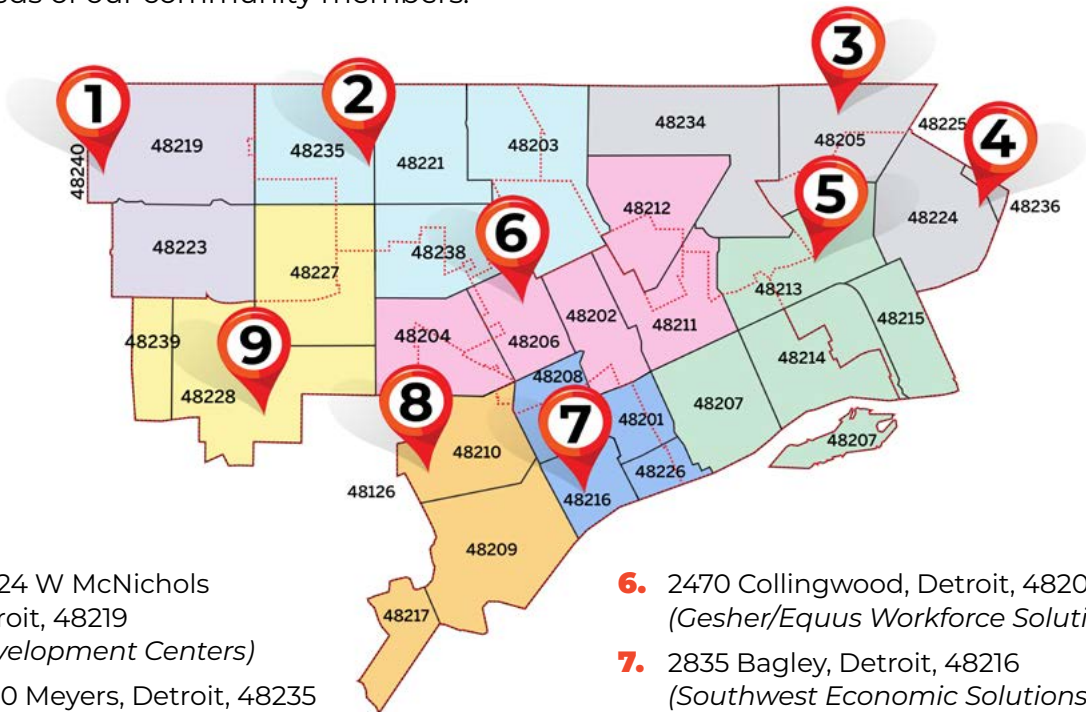
What you need to bring

- ☐ Authorization to Work in the US (such as an ID & social security card)
- ☐ Proof of Birth Date & Age (such as an ID or birth certificate)
- ☐ Any Income Details
- ☐ Selective Service Registration (If applicable)
- ☐ WARN Notice (If applicable)
- ☐ DD-214 (If applicable)

In person

What to expect

When you walk into one of our 9 Career Centers, expect a warm welcome from our staff. They spend their time getting to know the needs of our community members.



- 1.** 24424 W McNichols
Detroit, 48219
(Development Centers)
- 2.** 18100 Meyers, Detroit, 48235
(Northwest Activities Center)
- 3.** 14117 E Seven Mile, Detroit, 48205
(Ross Innovative Employment Solutions)
- 4.** 18017 E Warren, Detroit, 48224
(Payne Pulliam School)
- 5.** 5901 Conner, Detroit, 48213
(Downriver Community Conference)
- 6.** 2470 Collingwood, Detroit, 48206
(Gesher/Equus Workforce Solutions)
- 7.** 2835 Bagley, Detroit, 48216
(Southwest Economic Solutions)
- 8.** 9301 Michigan Ave, Detroit, 48210
(SER, Inc.)
- 9.** 16427 W. Warren, Detroit, 48228
(ACCESS)

We're available Monday through Friday from 9 a.m. to 5 p.m.



Building programs to help Detroiters



Our partners across the city



Leadership

City of Detroit



Mike Duggan
Mayor,
City of Detroit



Todd Bettison
Deputy Mayor,
City of Detroit



Nicole Sherard-Freeman
City of Detroit Group Executive -
Jobs, Economy & Detroit at Work

Detroit at Work



Terri Weems
President



Sara Azu
Chief Administration
Officer



Stephanie Nixon
Chief Program Officer



Madelyne Bernard-Diab
Chief Operations Officer



Robert Shimkoski
Director of Planning and
Resource Development



Traci Sassak
Chief Financial Officer



Calethia Binion
Human Resources
Director



Chanelle Manus
Chief of Staff



Dee Prosi
Detroit at Work
Brand Manager



Dana Williams
Chief Strategy Officer





detroitatwork.com

313-962-WORK (9675)



**SCAN
TO GET
STARTED**

